



# THE CITY OF SPRUCE GROVE

Minutes of the Regular Meeting of Council  
held May 11, 2020  
Virtual Meeting

## Present:

Mayor Houston, and Councillors Acker, Gruhlke, McKenzie, Oldham, Rothe and Stevenson

## Also In Attendance:

Simon Farbrother, City Manager  
Wendy Boje, General Manager of Corporate Services  
Corey Levasseur, General Manager of Planning and Infrastructure  
David Wolanski, General Manager of Community and Protective Services  
Dave Walker, Manager of Economic and Business Development  
Jennifer Hetherington, Manager of Corporate Communications  
Louise Frostad, Chief Financial Officer  
Mark Hussey, Director of Engineering  
Susan Armstrong, Director of Planning and Development  
Mark Puczko, Manager of Planning  
Darren Flynn, Supervisor of Municipal Infrastructure  
David Towle, Senior Municipal Planner  
Carolynn Grey, City Clerk  
Lindsay O'Mara, Deputy City Clerk  
Marj Bradshaw, Recording Secretary

## CALL TO ORDER

Mayor Houston called the meeting to order at 6:17 p.m.

### 1. AGENDA

The following amendments were made to the agenda:

Mayor Houston - add Sexual Violence Awareness Month –  
Councillor Statements and Updates - Item 8.a.  
- add #SpruceGroveTogether – Councillor Statements  
and Updates - Item 8.b.

093-20 (CS) Moved by Councillor Rothe that the agenda be adopted as amended.

Unanimously Carried



## 2. **CONSENT AGENDA**

094-20

Moved by Councillor Acker that the recommendations contained in the following reports be approved:

- Item 3.a. April 27, 2020 Regular Council Meeting Minutes
- Item 10.f. 2020 Business Improvement Area Tax Bylaw – First Reading
- Item 10.g. 2020 Business Improvement Area Tax Rate Bylaw – First Reading
- Item 11.b. 2019-2020 Council and Committee of the Whole Meeting Dates, Revised
- Item 12.a. Various Board and Committee Meeting Minutes

Unanimously Carried

## 3. **MINUTES**

- a. April 27, 2020 Regular Council Meeting Minutes

The following motion was approved on the consent agenda:

That the April 27, 2020 Regular Council Meeting Minutes be approved as presented.

## 4. **PUBLIC HEARINGS**

There were no Public Hearings scheduled on the agenda.

## 5. **COUNCIL PRESENTATIONS**

There were no Presentations scheduled on the agenda

## 6. **PUBLIC DELEGATIONS**

No Delegations came before Council.

## 7. **PUBLIC QUESTION AND ANSWER PERIOD**

Joel Halliday of Brookview Way in Stony Plain asked via telephone if Council would consider using a portion of the City Council Contingency Fund to provide the planned 2020 budget increase to the Spruce Grove Public Library without increasing property taxes during 2020.

Mayor Houston provided Mr. Halliday with a response to his question.



Adam McArthur of Victor Court in Spruce Grove submitted an email question asking what most concerns Council in respect to the impact that the reduced funding for the Spruce Grove Public Library will bring.

Mayor Houston provided Mr. McArthur with a response to his question.

## 8. COUNCILLOR STATEMENTS AND UPDATES

### a. Sexual Violence Awareness Month

Mayor Houston indicated that May is Sexual Violence Awareness Month in Alberta and stated that the City of Spruce Grove is committed to ending sexual violence in the community and providing support to survivors.

Moved by Mayor Houston that his report be received as information.

Unanimously Carried

### b. #SpruceGroveTogether

Mayor Houston provided an update on the launch of a community initiative called #SpruceGroveTogether which aims to raise community spirit and pride and demonstrate a sign of national unity as the country faces the challenges of COVID-19.

Moved by Mayor Houston that his report be received as information.

Unanimously Carried

## 9. ADMINISTRATIVE UPDATE

### a. COVID-19 Pandemic Update

The City Manager provided Council with an update on the City's ongoing plans and services for the community in response to the COVID-19 Pandemic.

095-20

Moved by Councillor Oldham that COVID-19 Pandemic Update be received as information.

Unanimously Carried



## 10. BYLAWS

a. C-1116-20 - 2020 Property Tax and Supplementary Property Tax Rate Bylaw

096-20 (CS)

Moved by Councillor Acker that second reading be given to Bylaw C-1116-20 - 2020 Property Tax and Supplementary Property Tax Rate Bylaw.

Unanimously Carried

097-20 (CS)

Moved by Councillor Rothe that third reading be given to Bylaw C-1116-20 - 2020 Property Tax and Supplementary Property Tax Rate Bylaw.

Unanimously Carried

b. C-1118-20 - Operating Line of Credit Borrowing Bylaw Amendment

098-20 (CS)

Moved by Councillor Gruhlke that second reading be given to Bylaw C-1118-20 - Operating Line of Credit Borrowing Bylaw Amendment.

Unanimously Carried

099-20 (CS)

Moved by Councillor McKenzie that third reading be given to Bylaw C-1118-20 – Operating Line of Credit Borrowing Bylaw Amendment.

Unanimously Carried

c. C-1120-20 - Virtual Procedures (COVID-19 Suppression) Bylaw

100-20 (CS)

Moved by Councillor Stevenson that first reading be given to Bylaw C-1120-20 - Virtual Procedures (COVID-19 Suppression) Bylaw.

Unanimously Carried

Moved by Councillor Acker that second reading be given to Bylaw C-1120-20 - Virtual Procedures (COVID-19 Suppression) Bylaw.

Mayor Houston called for a recess at 7:24 p.m.

Mayor Houston reconvened the meeting at 7:33 p.m.



101-20

Moved by Councillor McKenzie that Bylaw C-1120-20 - Virtual Procedures (COVID-19 Suppression) Bylaw be amended to:

1. Add a new section 4.3:

“4.3 Members of the public wishing to ask a question of, or make a statement to Council during the Public Hearing may do so by sending an email to the City Clerk’s Office before the Public Hearing is closed.”

2. Renumber all subsequent sections accordingly.

Unanimously Carried

102-20 (CS)

Moved by Councillor Acker that second reading be given to Bylaw C-1120-20 - Virtual Procedures (COVID-19 Suppression) Bylaw, as amended.

Unanimously Carried

103-20

Moved by Councillor Rothe that unanimous consent be given for consideration of third reading of Bylaw C-1120-20 - Virtual Procedures (COVID-19 Suppression) Bylaw.

Unanimously Carried

104-20 (CS)

Moved by Councillor Gruhlke that third reading be given to Bylaw C-1120-20 - Virtual Procedures (COVID-19 Suppression) Bylaw.

Unanimously Carried

d. C-1010-17 - Land Use Bylaw Amendment - Redistricting - Fenwyck Stage 3

Councillor Acker abstained from participating in the vote for third reading of Bylaw C-1010-17 as he was not a member of Council when the Public Hearing was held on June 11, 2018.

105-20 (P&I/CS)

Moved by Councillor Stevenson that third reading be given to Bylaw C-1010-17 - Land Use Bylaw Amendment – Redistricting - Fenwyck Stage 3.

Unanimously Carried



e. C-1117-20 - Off-site Levy Bylaw

106-20 (P&I/CS)

Moved by Councillor McKenzie that second reading be given to Bylaw C-1117-20 Off-Site Levy Bylaw, as amended.

Unanimously Carried

107-20 (P&I/CS)

Moved by Councillor Oldham that third reading be given to Bylaw C-1117-20 Off-Site Levy Bylaw.

Unanimously Carried

f. C-1114-20 - 2020 Business Improvement Area Tax Bylaw

The following motion was approved on the consent agenda:

That first reading be given to Bylaw C-1114-20 - 2020 Business Improvement Area Tax Bylaw.

g. C-1115-20 - 2020 Business Improvement Area Tax Rate Bylaw

The following motion was approved on the consent agenda:

That first reading be given to Bylaw C-1115-20 - 2020 Business Improvement Area Tax Rate Bylaw.

**11. BUSINESS ITEMS**

a. 2020 Budget Re-allocation - COVID-19

108-20 (CS)

Moved by Councillor Oldham that the 2020 salary increase and Cost of Living Allowance increase for Mayor and Councillors be suspended effective May 4, 2020.

Unanimously Carried

109-20 (CS)

Moved by Councillor Stevenson that the 2020 budget for Travel and Subsistence for Mayor and Council be reduced by one-third.

Unanimously Carried

110-20 (CS)

Moved by Councillor Rothe that the 2020 allocation to the Spruce Grove Library remain at the 2019 funding level of \$924,467 to align with COVID-19 overall municipal spending.



Unanimously Carried

- b. 2019-2020 Council and Committee of the Whole Meeting Dates, Revised

The following motion was approved on the consent agenda:

That the revised calendar of 2019-2020 regularly scheduled Council and Committee of the Whole meetings be approved as presented.

**12. INFORMATION ITEMS**

- a. Various Board and Committee Meeting Minutes

The following motion was approved on the consent agenda:

That the various board and committee meeting minutes presented be received as information.

**13. CLOSED SESSION**

Council did not go into Closed Session.

**14. BUSINESS ARISING FROM CLOSED SESSION**

There was no business arising from Closed Session.

**ADJOURNMENT**

111-20

Moved by Councillor Acker that the Regular Meeting adjourn at 8:44 p.m.

Unanimously Carried

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MAYOR

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RECORDING SECRETARY