

THE CITY OF SPRUCE GROVE

BYLAW C-1095-19

COUNCIL PROCEDURE BYLAW AMENDMENT

WHEREAS, pursuant to the *Municipal Government Act*, RSA 2000 cM-26, and any amendments thereto, a municipality may pass bylaws in relation to the procedure of Council and Council Committees and the conduct of Councillors and members of Council Committees;

AND WHEREAS, the City of Spruce Grove has established such procedures in the Council Procedure Bylaw, C-724-09;

AND WHEREAS, the City of Spruce wishes to amend Bylaw C-724-09;

NOW THEREFORE, the Council for the City of Spruce Grove, duly assembled hereby enacts as follows:

1. Bylaw C-724-09 is amended as follows:
 - 1.1 By adding the following new subsection after Section 1(j):
 - j.1 “consent agenda” means a single item on the agenda of a Council meeting in which the recommended action is to approve, without discussion, questions, or debate, the recommendations in each of the agenda reports referenced in the consent agenda report;
 - 1.2 By adding a new heading entitled “Consent Agenda” after Section 111.
 - 1.3 By adding the following sections after Section 111:
 - 111.1 The following matters are eligible for placement on the consent agenda:
 - a) approval of minutes;
 - b) any bylaws scheduled for first reading;
 - c) information that was already discussed at a previous Council meeting;
 - d) Committee of the Whole reports and recommendations;

- e) reports presented for informational purposes only;
- f) minor updates to organizational documents; and
- g) any other item added at Council's discretion during adoption of the agenda.

111.2 Notwithstanding Sections 33 and 71, prior to the consent agenda motion being made, the Mayor shall ask if any Councillors wish to exempt an item from the consent agenda.

111.3 Notwithstanding Section 111.1, if a Councillor wishes to debate an item included in the consent agenda, the Councillor may exempt any item in the consent agenda, provided the request for exemption is made before voting occurs on the consent agenda motion.

111.4 The recommendation in the agenda report for the consent agenda portion of a Council meeting is moved and voted as one single motion regardless of the number of agenda reports included.

111.5 Approval of the consent agenda means approval of all the recommendations contained in the agenda reports referenced in the consent agenda report.

111.6 In the event that a Councillor declares a conflict of interest or pecuniary interest on an item that is included in the consent agenda, that item must be exempted from the consent agenda and dealt with separately.

111.7 Exempted items will be debated in the order that they appear on the agenda.

111.8 A motion must be made before any exempted item is debated or voting occurs.

2. This bylaw shall come into force and effect when it receives third reading and is duly signed.

First Reading Carried 9 December 2019

Second Reading Carried 9 December 2019

Third Reading Carried

Date Signed

Mayor

City Clerk