

**Meridian Foundation Board Of Directors
Regular Board Meeting Minutes
January 24, 2019**

PRESENT: Chairman Councillor Jackie McCuaig, Parkland County
Vice Chairman Councillor Judy Bennett, Town of Stony Plain
Councillor Chantal McKenzie, City of Spruce Grove

STAFF: Lori-Anne St. Arnault, Executive Director
Virginia Mayer, Recording Secretary
Doreen Engelhardt, Controller
Robin Telasky, Fund Development / Public Relations

Regrets: Councillor Jocelyn Wiggins, Village of Wabamun

1. CALL TO ORDER

The Chairman called the Board Meeting of January 24, 2019 to order at 9:00 am.

2. ADDITION TO / ADOPTION OF AGENDA

Meridian Foundation Agenda

RESOLUTION # 001/2019

MOVED by Councillor Judy Bennett, to adopt Meridian Foundation Agenda as presented.

Carried Unanimously

3. APPROVAL OF THE MINUTES

Meridian Foundation Board Minutes

RESOLUTION # 002/2019

MOVED by Councillor Chantal McKenzie, to accept the November 15, 2018 Meridian Foundation Organizational and Regular board meeting minutes as presented.

Carried Unanimously

4. UNFINISHED BUSINESS

4.1 Affordable Housing Capital Project

- Meridian Foundation is waiting patiently for further information from Alberta Seniors and Housing, regarding the Folkstone Affordable Housing project.

4.2 Capital Campaign / Fund Development

- The board was given a comparable between a Capital Campaign and Fund Development. Discussion was held and the decision was made to continue with the capital campaign.

5. FINANCIALS

5.1 **RESOLUTION # 003/2019**

MOVED by Councillor Chantal McKenzie to accept the all financial reports as presented for information.

Carried Unanimously

- Metrix Group will present 2018 audit at the February 22, 2019 board meeting.

6. NEW BUSINESS

6.1 Maximum rent for Self-Contained apartments

RESOLUTION # 004/2019

MOVED by Councillor Judy Bennett that the Board approves the Basic Maximum Rent for Self-Contained Apartments; the recommendation is that there is no change for 2019. Basic Maximum Rent is \$ 875.00 for Stony Plain, Spruce Grove.

Carried Unanimously

RESOLUTION # 005/2019

MOVED by Councillor Chantal McKenzie that the Board approves the Basic Maximum Rent for Self-Contained Apartments in Wabamun; the recommendation is that the basic maximum rent will be \$ 650.00 effective May 1, 2019 for Foster Manor.

Carried Unanimously

6.2 Rescind resolution # 44/2018

RESOLUTION # 006/2019

MOVED by Councillor Chantal McKenzie to Rescind resolution # 44/2018 that the board of directors will use a project manager provided by Alberta Social Housing Corporation for the affordable housing project.

Carried Unanimously

RESOLUTION # 007/2019

MOVED by Councillor Chantal McKenzie that Meridian Foundation will contract their own Project Manager for the Folkstone Affordable Housing Project.

Carried Unanimously

6.3 Meridian Housing Foundation

RESOLUTION # 008/2019

MOVED by Councillor Judy Bennett that Meridian Foundation board approves of all signage and all legal documentation be changed from Meridian Foundation to Meridian Housing Foundation.

Carried Unanimously

RESOLUTION # 009/2019

MOVED by Councillor Judy Bennett that direction was given to Executive Director Lori-Anne St. Arnault to proceed in addressing all work involved to announce the name change.

Carried Unanimously

6.4 Registered Society / Part nine company

- Robin Telasky, provided the board with information about both registered society and Part nine company. The board held a discussion on whether either would benefit Meridian Foundation.

RESOLUTION # 010/2019

MOVED by Councillor Judy Bennett that Executive Director Lori-Anne St. Arnault explore making changes to the ministerial order to increase the number of board members that would be on the board of directors.

Carried Unanimously

6.5 ASCHA Membership Survey

- Together the board of directors and Executive Director Lori-Anne St. Arnault completed the ASCHA Membership Survey. Executive Director Lori-Anne St. Arnault will submit survey to ASCHA.

6.6 It's Time Campaign

- The board was given background information on the It's Time Campaign and samples of what other foundations have been doing to promote the campaign. The board plan to do a short video to post on social media at the February 22, 2019 board meeting.

7. **INFORMATION ITEMS**

RESOLUTION # 011/2019

MOVED by Councillor Chantal McKenzie to accept Information items:

- Executive Director's Report
- Resident Wait List
- Metrix Group 2018 audit information
- ASCHA North Region – March 1, 2019
- ASCHA Convention & Tradeshow – April 15-17, 2019

Carried Unanimously

8. **IN-CAMERA**

RESOLUTION #012/2019

MOVED By Councillor Judy Bennett that the board move in-camera at 9:05 am.

Carried Unanimously

RESOLUTION #013/2019

MOVED By Councillor Judy Bennett that the board move out-camera at 9:55 am.

Carried Unanimously

RESOLUTION #014/2019

MOVED By Councillor Chantal McKenzie that Janusz Najfeldt of Najfeldt Architect Inc. proceed with the design for the Folk Stone Project.

Carried Unanimously

9. DATE, TIME AND PLACE OF NEXT MEETING

Regular board meeting will be held on February 22, 2019 at 9:00 am at Whispering Waters Manor.

10. ADJOURNMENT

The Chairman, Councillor Jackie McCuaig declared the meeting adjourned at 12:00 pm.



Chairman of the Board



Vice Chairman