

Tri Municipal Leisure Facility Corporation Board Meeting
November 8, 2018
Tri Village Room, Holiday Inn, Spruce Grove

ADOPTED

Present

Brenda McKinnon	Public Rep, Parkland County
Greg Dewling	Chair, Public Rep, City of Spruce Grove
Daniel Beaton	Public Rep, City of Spruce Grove (via phone)
Justin Laurie	Town of Stony Plain
Lonnie Stewardson	Public Rep, Town of Stony Plain
Darrell Hollands	Parkland County

Absent with Notice

Yvan Boutin	Public Rep, Parkland County
Dave Oldham	City of Spruce Grove

Others Present

Lenny Richer	General Manager
Kathy Sadek	Finance Supervisor
Candace Westeroth	Marketing & Communications Coordinator/Recording Secretary

Call to Order

CALL TO ORDER

G. Dewling called the November 8, 2018, board meeting to order at 6:07 pm.

Moment of silence for Russ Hakes.

Moved by J. Laurie that we send correspondence to the family of the deceased board member, Russ Hakes, to express our condolences.

G. Dewling welcomed L. Richer, new GM, and J. Laurie, Council Rep from the Town of Stony Plain.

01/11/2018
Adoption of
Agenda

ADOPTION OF AGENDA

Additions to the agenda: 4.5 Signing Authority Policy and 5.4 Outdoor Rink.

Moved by D. Hollands that the Board adopt the November 8, 2018 meeting agenda as amended.

CARRIED

02/11/2018
Adoption of
October 11, 2018
Minutes of
Meeting

ADOPTION OF MINUTES

Moved by L. Stewardson that the Board adopt the October 11, 2018 Minutes of Meeting as presented.

CARRIED

BUSINESS

Board Elections

03/11/2018
RFD: Board
Elections

G. Dewling called for nominations for Chair of the Board. D. Hollands nominated Y. Boutin, who had previously agreed to accept the nomination. After two additional calls for nominations, B. McKinnon moved that nominations cease.

CARRIED

	Moved by B. McKinnon to acclaim Y. Boutin as the new Chair of the Board.	CARRIED
	G. Dewling called for nominations for Vice-Chair of the Board. B. McKinnon nominated L. Stewardson, who accepted the nomination. After two additional calls for nominations, D. Hollands moved that nominations cease.	CARRIED
	Moved by D. Hollands to acclaim L. Stewardson as the new Vice-Chair	CARRIED
04/11/2018 RFD: Policy Approval Delegation	Moved by G. Dewling that the Board accepts, as per the Part Nine Agreement, the appointments of Y. Boutin as Chair and L. Stewardson as Vice-Chair, as per the outcome of the election proceedings.	CARRIED
05/11/2018 RFD: 2019 Board Meeting Calendar	Moved by D. Beaton that the Board appoints Lenny Richer as the secretary to the Board.	CARRIED
	<u>Policy Approval Delegation</u>	
	L. Richer presented the Policy Approval Delegation.	
	Moved by G. Dewling that the Board delegate authority for all administrative policies to the General Manager.	CARRIED
06/11/2018 RFD: Signing Authority D-AA	<u>2019 Board Meeting Calendar</u>	
	L. Richer presented the proposed Board Meeting Calendar for 2019.	
	Moved by B. McKinnon that the Board approves the proposed 2019 Board Meeting Calendar as amended.	CARRIED
07/11/2018 FI: Staff Winter Party Invitation	<u>Signing Authority Policy D-AA</u>	
08/11/2018 FI: Monthly Reports	Moved by J. Laurie that the Board rescind the current Signing Authority Policy D-AA and adopt the new Signing Authority Policy D-AA.	CARRIED
09/11/2018 FI: Departmental Reports	<u>INFORMATION</u>	
	<u>Staff Winter Party Invitation</u>	
10/11/2018 FI: Action Log	K. Sadek presented the invitation to the upcoming TLC Staff Winter Party to the Board.	
	<u>Monthly Reports</u>	
11/11/2018 FI: Outdoor Rink	K. Sadek presented the Monthly Financial Report for October.	
	<u>Departmental Reports</u>	
	K. Sadek presented the Departmental Reports for October.	
	<u>Action Log</u>	

12/11/2018
IN-CAMERA: 6:59
PM

L. Richer presented the Action Log.

Outdoor Rink

L. Richer presented updates on the Outdoor Rink project.

13/11/2018
IN-CAMERA: 7:12
PM

Moved by D. Beaton that the information items be accepted as presented.

CARRIED

IN-CAMERA

Reporting In and
Out

Moved by D. Hollands that the Board meeting moves in-camera, to discuss a personnel matter, at 6:59 PM. L. Stewardson declared a conflict of interest and vacated the Chair position. Past-Chair, G. Dewling, moved to Chair.

CARRIED

Moved by B. McKinnon that the Board meeting moves out of in-camera at 7:12 PM.

CARRIED

REPORTING IN AND OUT

Adjournment

- D. Hollands wanted to say a thank you to K. Sadek for her leadership as GM.
- B. McKinnon welcomed the new board members to the board.
- J. Laurie updated the board on the plans for the recreational facility in Stony Plain. He requested that the minutes from these meetings be sent to LeeAnn Carpenter (Town of Stony Plain) for addition to the council package.
- L. Stewardson thanked G. Dewling for his contribution and leadership as Board Chair.
- L. Richer relayed his appreciation for the warm welcome he has received from the Board and TLC staff.

ADJOURNMENT

Meeting adjourned at 7:21 PM.



Lonnie Stewardson, Vice-Chair
