



# THE CITY OF SPRUCE GROVE

Minutes of the Regular Meeting of Council  
held November 26, 2018  
in Council Chambers

## Present:

Mayor Houston, and Councillors Gruhlke, McKenzie, Oldham, Rothe, Stevenson and Turton

## Also In Attendance:

Robert Cotterill, City Manager  
Corey Levasseur, General Manager of Planning and Infrastructure  
Maya Pungur-Buick, General Manager of Corporate Services  
David Wolanski, General Manager of Community and Protective Services  
Jennifer Hetherington, Manager of Corporate Communications  
Louise Frostad, Chief Financial Officer  
Dave Walker, Manager of Economic and Business Development  
Kevin Stener, Director of Public Works  
Mark Hussey, Director of Engineering  
Paul Simons, Director of Facilities and Fleet Management  
Freddie Martinez, Director of Information Services  
Pat Inglis, Manager of Environmental Science and Transit  
Stephanie Porter, Controller - Accounting and Financial Reporting  
Darlene Christie, Controller - Budget and Financial Planning  
Amanda Middleton, Financial Planning Accountant  
Jamie-Lynn Pitts, Economic Development Specialist - Commercial  
Tania Shepherd, City Clerk  
Marj Bradshaw, Recording Secretary

## Others Present:

Mark Mullaly, Interthink Consulting Inc.

## CALL TO ORDER

Mayor Houston called the meeting to order at 6:00 p.m.

### 1. AGENDA

The following amendments were made to the agenda:

- City Manager - Move Business Item 10.a. ahead on the agenda.
- Add Land Matters to Closed Session – Item 12.a.



297-18 (CS)

Moved by Councillor Rothe that the agenda be adopted as amended.

Unanimously Carried

## 2. MINUTES

- a. November 6, 7 and 8, 2018 Committee of the Whole Meeting Minutes and November 13, 2018 Regular Council Meeting Minutes

298-18 (CS)

Moved by Councillor McKenzie that the November 6, 7 and 8, 2018 Committee of the Whole Meeting Minutes and the November 13, 2018 Regular Council Meeting Minutes be approved as presented.

Unanimously Carried

## 3. PUBLIC HEARINGS

There were no Public Hearings scheduled on the agenda.

## 4. COUNCIL PRESENTATIONS

There were no Presentations scheduled on the agenda

## 5. PUBLIC DELEGATIONS

- a. Meridian Foundation Presentation

Lori-Anne St. Arnault with the Meridian Foundation came before Council to make a presentation on the foundation's proposed affordable housing project for seniors and emerging seniors and requested Council's support for the initiative.

299-18 (CM)

Moved by Councillor McKenzie that at the November 26, 2018 Council Meeting, the City of Spruce Grove was advised that the Meridian Foundation Board of Directors has unanimously passed a motion authorizing the Meridian Foundation to borrow up to \$6,000,000 for construction financing and the completion of the Folkstone affordable housing project. This debt will be the responsibility of the foundation and not the City of Spruce Grove. The City of Spruce Grove supports this affordable housing project and the foundation facilitating this loan.

Unanimously Carried



300-18

Moved by Councillor McKenzie that the Meridian Foundation presentation be received as information.

Unanimously Carried

b. City Centre Business Association Annual Report

Representatives with the City Centre Business Association came forward to present the association's annual report as well as the recommended board of directors and 2019 budget for Council approval.

301-18 (EBD)

Moved by Councillor Stevenson that the annual report, the 2017 audited financial statements, the proposed 2019 budget and slate of directors submitted by the City Centre Business Association be approved as presented.

Unanimously Carried

**6. PUBLIC QUESTION AND ANSWER PERIOD**

There were no questions asked of Council.

Business Item 10.a. was moved to this area of the agenda.

10.a. 2019 - 2021 Corporate Plan

302-18 (CM)

Moved by Councillor Gruhlke that the 2019-2021 Corporate Plan be adopted as amended; and

that

the 2019 budget be approved, as amended, with revenues of \$127,966,639, expenses of \$98,136,587 and capital acquisitions of \$59,808,538.

Unanimously Carried

**7. COUNCILLOR STATEMENTS AND UPDATES**

No Council Updates were provided.



## 8. ADMINISTRATIVE UPDATES

### a. 2018 Third Quarter Financial Statements

Administration provided Council with information on the third quarter interim financial statements.

303-18 (CS)

Moved by Councillor Oldham that the 2018 third quarter financial statements be received as information.

Unanimously Carried

Mayor Houston called for a recess at 7:40 p.m.

Mayor Houston reconvened the meeting at 7:48 p.m.

## 9. BYLAWS

### a. C-1056-18 - Cemetery Bylaw

304-18 (P&I/CS)

Moved by Councillor Stevenson that third reading be given to Bylaw C-1056-18 - Cemetery Bylaw.

Unanimously Carried

### b. C-1055-18 – 2019 Fees and Charges Bylaw

305-18 (CS)

Moved by Councillor Turton that third reading be given to Bylaw C-1055-18 - 2019 Fees and Charges Bylaw, as amended.

Unanimously Carried

### c. C-1058-18 - Operating Line of Credit Borrowing Bylaw

306-18 (CS)

Moved by Councillor Oldham that first reading be given to Bylaw C-1058-18 - Operating Line of Credit Borrowing Bylaw.

Unanimously Carried

307-18 (CS)

Moved by Councillor Rothe that second reading be given to Bylaw C-1058-18 - Operating Line of Credit Borrowing Bylaw.

Unanimously Carried



## 10. BUSINESS ITEMS

- b. #3, 420 King Street Expansion
- 308-18 (P&I)
- Moved by Councillor Turton that the City of Spruce Grove enter into a lease agreement for additional space located at #3, 420 King Street for an annual lease cost of \$182,640 along with a sub-tenant lease agreement with the existing tenant for an annual revenue of \$62,212 and;
- that
- Phase I of the sub-tenant lease build out be approved with a projected budget of \$150,000 and;
- that
- an expense of \$871,000 to expand and reconfigure existing spaces at the Spruce Grove Public Library be approved.
- Unanimously Carried
- c. Federal / Provincial Transit Grant Applications
- 309-18 (P&I)
- Moved by Councillor Stevenson that the City of Spruce Grove formally endorse the following transit related projects:
- Transit Smart Fare; Transit Local Service, Install Bus Stops; and Transit Commuter Bus Purchase.
- Unanimously Carried
- d. Mayor and Council Levee
- 310-18 (CM)
- Moved by Councillor McKenzie that Administration be directed to plan a mayor and council levee to be held on January 26, 2019 and the funds be allocated from 2019 council contingency at a cost not to exceed \$12,500.
- Unanimously Carried



## 11. INFORMATION ITEMS

### a. Various Board and Committee Meeting Minutes

311-18

Moved by Councillor McKenzie that the various board and committee meeting minutes presented be received as information.

Unanimously Carried

312-18

Moved by Councillor Turton that Council go into Closed Session at 9:09 p.m. under section 25(1)(c), disclosure harmful to economic and other interests of a public body, of the *Freedom of Information and Protection of Privacy Act*.

Unanimously Carried

Mayor Houston called for a recess at 9:09 p.m.

Mayor Houston reconvened the meeting at 9:17 p.m.

## 12. CLOSED SESSION

### a. Land Matters

The following people were also in attendance in the Closed Session meeting to provide information and/or administrative support:

Robert Cotterill, Corey Levasseur, Dave Walker, Louise Frostad, Mark Hussey, Paul Simons, Pat Inglis, Tania Shepherd, Mark Mullaly and Marj Bradshaw.

313-18

Moved by Councillor McKenzie that Council come out of Closed Session at 9:51 p.m.

Unanimously Carried

## 13. BUSINESS ARISING FROM CLOSED SESSION

314-18 (P&I)

Moved by Councillor McKenzie that Administration be directed to make an offer on a bus storage building and related capital expenditures not to exceed \$4.2 million conditional on building and financial appraisal and environmental assessment and;

that



314-18 cont'd.      \$170,000 be allocated for building operational costs into the 2019 operating budget.

Unanimously Carried

315-18 (P&I)      Moved by Councillor McKenzie that \$20,000 be allocated to undertake an engineering study to assess road alignment, drainage and construction costs for the extension of Tamarack Drive.

Unanimously Carried

### **ADJOURNMENT**

316-18      Moved by Councillor Gruhlke that the Regular Meeting adjourn at 9:59 p.m.

Unanimously Carried

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MAYOR

\_\_\_\_\_  
RECORDING SECRETARY