



# THE CITY OF SPRUCE GROVE

Minutes of the Regular Meeting of Council  
held November 13, 2018  
in Council Chambers

## Present:

Mayor Houston, and Councillors Gruhlke, McKenzie, Oldham, Rothe, Stevenson and Turton

## Also In Attendance:

Robert Cotterill, City Manager  
Corey Levasseur, General Manager of Planning and Infrastructure  
Maya Pungur-Buick, General Manager of Corporate Services  
David Wolanski, General Manager of Community and Protective Services  
Susan Armstrong, Manager of Planning  
Jennifer Hetherington, Manager of Corporate Communications  
Kevin Stener, Director of Public Works  
Tracy Lebedynski, Revenue and Taxation Supervisor  
Tania Shepherd, City Clerk  
Carolynn Grey, Recording Secretary

## CALL TO ORDER

Mayor Houston called the meeting to order at 6:00 p.m.

### 1. AGENDA

The following amendments were made to the agenda:

Councillor Rothe added Item – 7.a. – Yellowhead Regional Library Board Update

City Manager recommended Item 10.d. – Heritage Grant Program for the Nelson Homestead be split into two separate motions for Council's consideration.

282-18 (CS) Moved by Councillor Rothe that the agenda be adopted as amended.

Unanimously Carried



## 2. MINUTES

- a. October 22, 2018 Organizational Meeting Minutes and October 22, 2018 Regular Council Meeting Minutes

283-18 (CS)

Moved by Councillor Gruhlke that the October 22, 2018 Organizational Meeting Minutes and the October 22, 2018 Regular Council Meeting Minutes be approved as presented.

Unanimously Carried

## 3. PUBLIC HEARINGS

There were no Public Hearings scheduled on the agenda.

## 4. COUNCIL PRESENTATIONS

There were no Presentations scheduled on the agenda

## 5. PUBLIC DELEGATIONS

No Delegations came before Council.

## 6. PUBLIC QUESTION AND ANSWER PERIOD

There were no questions asked of Council.

## 7. COUNCILLOR STATEMENTS AND UPDATES

- a. Yellowhead Regional Library Board Update - Rothe

Councillor Rothe provided an update on the Yellowhead Regional Library Board, including the appointment of Karla Palichuk as Director and the approval of its 2019 budget.

284-18

Moved by Councillor Rothe that his update on the Yellowhead Regional Library Board be received as information.

Unanimously Carried

## 8. ADMINISTRATIVE UPDATES

There were no Administrative Updates provided.



## 9. BYLAWS

### a. C-1055-18 – 2019 Fees and Charges Bylaw

285-18 (CS)

Moved by Councillor Oldham that first reading be given to Bylaw C-1055-18 – 2019 Fees and Charges Bylaw

Unanimously Carried

286-18 (CS)

Moved by Councillor Stevenson that second reading be given to Bylaw C-1055-18 – 2019 Fees and Charges Bylaw

Unanimously Carried

### b. C-1056-18 – Cemetery Bylaw

287-18 (P&I/CS)

Moved by Councillor Turton that first reading be given to Bylaw C-1056-18 – Cemetery Bylaw.

Unanimously Carried

288-18 (P&I/CS)

Moved by Councillor McKenzie that second reading be given to Bylaw C-1056-18 – Cemetery Bylaw.

Unanimously Carried

## 10. BUSINESS ITEMS

### a. Annexation Negotiation Protocols

289-18 (P&I)

Moved by Councillor Gruhlke that the Annexation Negotiation Protocols be ratified as presented.

Unanimously Carried

### b. Council Support for Extended Producer Responsibility

290-18 (P&I)

Moved by Councillor Stevenson that the key messages document from the Edmonton Regional Waste Advisory Committee be received as information; and



That the City of Spruce Grove provide a letter of support to the Government of Alberta for the establishment of an Extended Producer Responsibility program.

Unanimously Carried

c. 2019 Council Remuneration Task Force

291-18 (CS)

Moved by Councillor Oldham that a task force be struck to review Council remuneration and that the terms of reference for this task force be approved as presented.

Unanimously Carried

d. Heritage Grant Program for the Nelson Homestead

Councillor McKenzie recused herself from participating in the discussion on the grant for the Nelson Homestead, citing a conflict of interest and left Council Chambers at 6:49 p.m.

292-18 (CM)

Moved by Councillor Turton that a Heritage Grant of \$152,285 be awarded to Danielle and Wilson Nelson to be used to purchase Lot 1, Block 22, Plan 142 5368 from Melcor Developments Ltd. to allow for servicing of the McLaughlin/Nelson historical homestead at 200 Nelson Drive.

Unanimously Carried

Councillor McKenzie returned to Council Chambers at 6:53 p.m.

293-18 (CM/CS)

Moved by Councillor McKenzie that City administration develop a future Heritage Grant program for Heritage Properties, for Council adoption, whereby Council could make available \$25,000 per property per year to a maximum of \$150,000 per property.

Unanimously Carried



e. Mayor and Council Levee

294-18 (CM)

Moved by Councillor McKenzie that administration bring forward a report on the estimated costing and options associated with hosting a mayor and council levee in January 2019.

Unanimously Carried

**11. INFORMATION ITEMS**

a. Various Board and Committee Meeting Minutes

295-18

Moved by Councillor Oldham that the various board and committee meeting minutes presented be received as information.

Unanimously Carried

**12. CLOSED SESSION**

*Council went into Closed Session as permitted under the Freedom of Information and Protection of Privacy Act, RSA 2000, c.F-25 to discuss the following:*

Council did not go into Closed Session.

**13. BUSINESS ARISING FROM CLOSED SESSION**

There was no business arising from Closed Session.

**ADJOURNMENT**

296-18

Moved by Councillor Turton that the Regular Meeting adjourn at 7:04 p.m.

Unanimously Carried

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MAYOR

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RECORDING SECRETARY