

**Meridian Foundation Board Of Directors  
Regular Board Meeting Minutes  
August 23, 2018**

**PRESENT:** Chairman Jackie McCuaig, Parkland County  
Vice Chairman Judy Bennett, Town of Stony Plain  
Councillor Jocelyn Wiggins, Village of Wabamun  
Councillor Chantal McKenzie, City of Spruce Grove

**STAFF:** Lori-Anne St. Arnault, Executive Director  
Virginia Mayer, Recording Secretary  
Doreen Engelhardt, Controller  
Robin Telasky, Fund Development / Public Relations

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*Guest: Dean Lussier, Jeff Jansen, Monika Bhardwaj of Alberta Seniors and Housing*

**1. CALL TO ORDER**

The Chairman called the Board Meeting of August 23, 2018 to order at 9:05am.

**2. ADDITION TO / ADOPTION OF AGENDA**

**Meridian Foundation Agenda**

**RESOLUTION # 042/2018**

**MOVED** by Councillor Chantal McKenzie, to adopt Meridian Foundation Agenda as presented.

**Carried Unanimously**

**3. APPROVAL OF THE MINUTES**

**Meridian Foundation Board Minutes**

**RESOLUTION # 043/2018**

**MOVED** by Councillor Jocelyn Wiggins, to accept the June 28, 2018 Meridian Foundation Board Meeting Minutes as presented.

**Carried Unanimously**

**4. UNFINISHED BUSINESS****4.1 Affordable Housing Capital Project.**

Discussion was held with Alberta Seniors and Housing to clarify concerns with the following: MOA, RFP, rental rates, and project manager.

Meridian Foundation is still waiting for a letter of intent from Alberta Seniors and Housing for the Affordable Housing Project.

Direction was given to Executive Director Lori-Anne St. Arnault to send a letter to Alberta Seniors and Housing. The letter will outline updated pro forma; project cost, financing, scope of project including rental rates and number of suites, and assignment of project management.

**RESOLUTION # 044/2018**

**MOVED** by Councillor Chantal McKenzie that the board of directors will use a project manager provided by Alberta Social Housing Corporation for the affordable housing project.

**Carried Unanimously**

**4.2 Capital Campaign update – Prospect development workshop – CMHC co-investment fund.**

The board of directors was updated by Robin Telasky, as to how the capital campaign is progressing.

Robin Telasky is currently working on completing the application for Co-investment fund with CMHC.

**5. FINANCIALS****5.1 RESOLUTION # 045/2018**

**MOVED** by Councillor Judy Bennett to accept the Meridian Foundation financial reports as presented for information.

**Carried Unanimously**

**6. NEW BUSINESS**

## 6.1 Name Change

**RESOLUTION # 046/2018**

**MOVED by** Judy Bennett that the board of directors have decided to legally change the name of Meridian Foundation to Meridian Housing Foundation to provide more meaning of the industry we offer.

**Carried Unanimously**

## 6.2 Budget 2019

**RESOLUTION # 047/2018**

**MOVED by** Jocelyn Wiggins that the board approves a 3% COLA for 2019.

**Carried Unanimously**

## 6.3 ASCHA North Region Nominations

Councillor Jackie McCuaig will be letting her name stand for the position of North Region Vice-President on the ASCHA board for the next term.

Councillor Judy Bennett is interested in learning more on the positions open and possibly submitting her name for another position available.

**RESOLUTION # 048/2018**

**MOVED by** Judy Bennett that the board complete and submit the nomination form that Councillor Jackie McCuaig will be letting her name stand for the position of North Region Vice President on the ASCHA board.

**Carried Unanimously**

**7. INFORMATION ITEMS****RESOLUTION # 049/2018**

**MOVED By** Councillor Chantal McKenzie to accept Information items:

- Executive Director's Report
- Resident Wait List

**Carried Unanimously**

**8. IN-CAMERA****RESOLUTION # 050/2018**

**MOVED** By Councillor Jocelyn Wiggins that the board move in-camera at 12:30 pm.

**Carried Unanimously**

**RESOLUTION # 051/2018**

**MOVED** By Councillor Judy Bennett that the board move out-camera at 12:35 pm.

**Carried Unanimously**

**9. DATE, TIME AND PLACE OF NEXT MEETING**

Regular board meeting will be held on September 20, 2018 at 9:00 am at Whispering Waters Manor.

**10. ADJOURNMENT**

The Chairman, Councillor Jackie McCuaig declared the meeting adjourned at 12:35 pm.

  
Chairman of the Board

  
Vice-Chairman

- Tours of the following facilities took place in the afternoon with the Board members and administration: Whisperings Waters Manor, Forest Ridge Place, Alberta Rose Manor, Diamond Jubilee Manor, Meridian Pioneer Manor, Park View Place and Foster Manor.
- Spruce Haven Manor tour will take place next board meeting.